

HART AREA PUBLIC LIBRARY

BOARD MINUTES

MARCH 8, 2021

Call to order at 6:03 pm

Roll Call: Penny Burillo, Juan Cortes, Jim Evans, Todd Metzler, Nancy Sterk, Director Kathleen Rash and Theresa Krueger, library staff. Absent Paula Moul

Public Comments: None

Approval of Agenda: Motion to approve agenda as presented by Metzler, supported by Evans. All ayes, motion carried.

General Business:

Approval of Minutes of February 8, 2021

Motion by Metzler, supported by Evans to approve minutes as presented. All Ayes, motion carried.

Reports:

Secretary: None

Treasurer: None other than Director's printed material.

Approval of Bills and Payments for February 2021: Motion to approve by Cortes, supported by Evans. All Ayes, motion carried.

Acceptance of Financial Reports for February 2021: Discussion regarding line item and expenditure change in budget as suggested by Joan Lound due to purchase of air conditioning unit last fall. No change in budget at this time; will adjust as needed at completion of fiscal year. Motion by Metzler, supported by Evans. All ayes, motion carried.

Director's Report: Discussion and praise and thanks for staff for taking on new duties.

City: Nothing to report

Township: Township Board approved the reappointment of Paula Moul to library board at February meeting.

Unfinished Business:

Trustee Development: Board members were presented with new updated reference manuals by the Director. Nature of content items reviewed. Trustees reminded to view Library of Michigan trustee training videos.

New Business:

Oath of Office: Members present verbally affirmed the Oath of Office as attested to by Notary Public, Penny Burillo. (Burillo took the oath earlier in the day in presence of a City clerk.) This will be done at the annual organizational meeting beginning in April 2022.

Investment Resolution FFY20/21: This action had been overlooked at the beginning of the FFY 20/21 due to no meeting in April 2020. Motion by Metzler, supported by Cortes. Roll Call Vote: Burillo-yes, Cortes-yes, Evans-yes, Metzler-yes, Sterk-yes. Motion carried.

Roof Heating Cables: Investigation into heated sidewalks was deemed to be too expensive a solution at more than \$50,000 regarding the ice on sidewalks. Theresa Krueger, president of Friends of the Library, had informed Library Board Trustees that the Friends wanted to help finance the project. She investigated another option of having heating cables installed on the roof and gutters of library. Two bids were received from the seven companies that were contacted. An electrician is also needed to prepare for the installation. Discussion regarding bids and recommendation of Blackmer's separate estimate for electrical work. Motion by Metzler to accept bid from Empire Roofing for \$9,677.42 for installation of heating cables and Blackmer's bid of \$1,950.00 for performing electrical work, with acceptance of \$8000.00 from Friends of the Library specifically directed toward the cost of the project. Supported by Evans. Roll Call Vote: Burillo-yes, Cortes-yes, Evans-yes, Metzler-yes, Sterk-yes. Motion Carried.

SSB CD Renewal: Two CD's at Shelby State Bank are maturing this month. Discussion regarding the rates from three local institutions: SSB, Westshore Bank and Family Financial Credit Union. The rates are very low at this time. Family Financial CU appears to have the highest rate at this time. Motion by Sterk to have Treasurer pursue reinvestment at SSB if they will match FFCU's rate, and if not to move the CD funds to Family Financial CU. Supported by Burillo. Roll Call Vote: Burillo-yes, Cortes-yes, Evans-yes, Metzler-yes, Sterk-yes. Motion Carried.

Meeting adjourned at 7:15pm.

Respectfully submitted by Penny Burillo, Acting Secretary